

Tender Notice

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Office of the Director General of Audit (Central)

Hyderabad

Tender Notice

The Director General of Audit (Central), Hyderabad is inviting tenders from the eligible manufacturers/dealers for “Supply and Installation of Modular Furniture” in ‘D’ Block 3rd floor of the office building AG Office Complex at Saifabad, Hyderabad as per the quantities and specifications furnished hereunder.

Chapter-I: Instructions to the bidders

1. This Advertised Tender Enquiry is called-for in two bid system i.e.(a) Technical Bid (b) Financial Bid. The prospective bidders who satisfy the eligibility conditions and are willing to abide by the terms and conditions specified shall only submit their bids along with necessary documents. The bidder shall furnish two separate sealed covers super scribed as ‘technical bid’ and ‘financial bid’ and place the two sealed covers in another cover super scribed as ‘Bid for Supply and Installation of Modular Furniture’ and should be sealed.
2. Bidder should enclose all the relevant documents such as Income Tax clearance certificate for the last 3 financial year (2014-15, 15-16 & 16-17) along with TAN number, valid Sales Tax clearance certificate, GST Clearance Certificate with copy of the Return for the last year (2016-17), valid Factory Registration Certificate and other documents called-for in the forgoing chapters of the bid document.
3. Amounts quoted in the price schedule shall be in India Rupees (INR) that should be written in figures as well as in words. In case of discrepancies between prices written in figures and words, the prices written in words shall be considered to be correct.
4. Corrections made if any should be authenticated by the signature and date by the authorized person.
5. Price quoted should be inclusive of all duties, taxes and other charges and release of this amount to the bidder is subject to production of the proof of payment to the Departments concerned.
6. Bidder should be willing to allow inspection of their facilities including relevant documents, and arrange for the visit to project(s) completed recently by them.

7. Price quoted shall be inclusive of all accessories and fixed and valid throughout and also inclusive of all taxes and it should be consolidated and also inclusive of all taxes and it should be consolidated
8. Price quoted should be with F.O.R. destination and inclusive all incidental expenses such as package, forwarding, transportation, insurance, labour charges etc.,
9. Bids should be accompanied by Demand Draft/Pay Order/Bank Guarantee (drawn on a nationalized bank) and **payable at Hyderabad @ 2% of the Bid amount towards Earnest Money Deposit (EMD)** but, no interest is payable on this amount. The demand Draft should be drawn in favor of Audit Officer (Bills), O/o the Director General of Audit (Central), Hyderabad.
10. The bidders may collect the tender document from OE.I section at First floor (D-Block) of the main office building. Bids in sealed covers should be addressed to the Deputy Director (Admn). O/o the Director General Audit (Central), Hyderabad – 500 004 and should be dropped in the Tender Box placed in OE I section, first floor (D Block) of this office on or before **28/06/2018 by 3.00 Pm** and the bids will be opened on the next day i.e., **29/06/2018 at 3.00 pm** in the chambers of Deputy Director (Admn) of this office.
11. EMD of the successful bidder will be retained and adjusted towards Performance Security that has to be made for 10% of the value of the contract being executed. The EMD of the unsuccessful bidders will be returned to them soon after the completion of the tender finalization process.
12. Successful bidder has to furnish the Performance Security @ 10% of value of the contract valid for 60 days beyond the date of completion of the contract in the form of Demand Draft/Fixed Deposit Receipt/Bank Guarantee from any nationalized bank, but no interest is payable on this amount.
13. Quoted prices will be applicable upto 31st March, 2019.
14. Incomplete bids received and bids not enclosed with the relevant supporting documents will be summarily rejected.
15. Technical specifications, quantities, requirements etc., are detailed on the bid document and the bidders are advised to inspect the premises on any of the working day for acquaintance and assessment before submission of the bids. The bidder has to give the designs, drawings, measurements, quantities and specifications for the proposed installation of modular furniture for the actual site after due assessment by him/her independently.

16. Financial bid shall clearly indicate the unit price for each of the items to be installed followed by the break up towards taxes/duties/charges levied.
17. Conditional bids submitted in whatsoever manner will not be entertained and summarily rejected.
18. **Pre-bid meeting** arranged on **18/06/2018** in the Audit Officer/OE's cabin located in the First floor of D-block to clarify any of the doubts may have arisen on the contents of the bid document or the procedure of execution etc., All the prospective bidders are requested to avail the opportunity.
19. **Last date for submission of bids is 28/06/2018 at 3.00pm** and the bids received thereafter will not be entertained under any circumstances.
20. If any information furnished by the bidder is found incorrect at a later stage, the firm shall be liable to be debarred from tendering / taking up of work in the office. The Director General of Audit reserves the right to verify the particulars furnished by the bidder independently and also reserves the right to reject any bid without assigning any reason and to restrict the list to any number deemed suitable by it, if many bids satisfying the basic pre-qualification criteria are received.

Chapter-2: Conditions of the Contract

1. Bidder should have completed at least 3 projects of similar nature during the last three years.
2. The bidder should submit a list of customers for whom they have done similar type of supply along with the year of supply and details of the equipment supplied (volume and amount of the transaction done) in the prescribed form along with the photographs of the similar furniture installed.
3. Bidders should have achieved a turnover of Rs.25 crore per year during the last three years (2014-15, 15-16 & 16-17) and copies of the certificates in proof as to the rate contracts entered and executed should be enclosed.
4. Bidder should own the necessary infrastructure required to execute the contract and capable to deploy the skilled manpower in desired number to undertake the project.
5. Bidder must have registered the firm with the Sales Tax, Income TAX and Service Tax Departments and a copy of such registration certificate should be enclosed.
6. Bidders should submit Satisfactory Performance Certificates for the similar works from their customers for the work done. The product approval certificate, if any, from reputed organizations may also be submitted.
7. Quantities (number, length, breadth etc.) mentioned in the bid document are approximate and the payments will be regulated according to the actual quantities executed as per the unit rates quoted and accepted in the agreement.
8. Manufacturer should have in-house capacity of manufacturing the critical parts, components to furniture, equipment, moulding, welding, panel cutting and sizing and anti-rust treatment facility, automated powder coating booth, router machine, edge binder machine, hot press etc.,
9. Manufacturer letter of authorization that the vendor has carried out or capable to implement new technology solutions based on their equipments signed by the authorized person not below the rank of the Area/Branch Manager of the region has to be furnished.
10. Manufacturer should possess the capability to provide after sales service and should be willing to offer annual maintenance contract after warranty period.
11. Manufacturer should have affiliation with reputed body of furniture manufacturers and in-house testing facility for establishing performance standards of the products.
12. The firm should give **03 years'** warranty on all the items/supplied/installed.

13. Payments will be made as per the measurements and installation to the satisfaction to the office after processing the bills within the reasonable time.
14. Contract shall be executed satisfactorily with modifications issued if any, within **six weeks** after issuing the purchase order.
15. Liquidated damages @ half percent of value of contract per week or part thereof will be levied in case of delays in supplies and performance where the reasons are attributable to the contractor. In this regard the decision of the Director General of Audit(Central) is final.
16. No advance payment will be made to the successful bidder.
17. The Director General of Audit (Central), Hyderabad or any of his nominee, reserves the right to accept or reject the lowest tender of any tenders in part or in full without assigning any reason whatsoever.
18. This Office will not be responsible and will not pay for expenses which may have been incurred, or losses to person or property suffered by any bidder while execution of work or in connection with visits to and examination of the site and in the preparation of his tender for submission.
19. This office reserves the right to adjust arithmetical or other errors in the bid document wherever considered necessary and the bidder has to accept to carry out the contract accordingly.
20. All disputes arising out of or in any way connected with this supply order deemed to have arisen in Hyderabad and only the Court in Hyderabad shall have jurisdiction to determine the same.
21. Failure to abide by any of the above terms and conditions will entail forfeiture of the EMD and the contract is liable to be summarily cancelled. The defaulting contractor will be liable to pay any loss to the Government on account of cancellation of the contract and subsequent award of contract to other parties.
22. The Director General of Audit (Central), Hyderabad reserves the right to cancel the tender notice at any stage without assigning any reasons.

S No	Item	Requirement	Single Entity	Proof required
1	Manufacturer /Authorized Dealer	1.The firm submitting the Bid should be Manufacturer company/ Authorized Dealer only. 2. should not be a joint venture company	Must meet requirement	Copy of valid manufacturing license. Proof of evidence have to be furnished Authorization letter from OEM
2	Turnover	OEM Company Should have a annual turnover of Rs.100 Cr		CA Certified doc to be submitted
3	Penalty & Blacklisting	(i)The Bidder should never have been penalized by any organization for poor quality of work or breach of contract in the last five years (ii)The Bidders should never have been blacklisted by any Government department/Public Sector Undertaking in the last five years (iii)The Bidder should never have suffered bankruptcy/insolvency in the last five years.	Must meet requirement	Declaration of Bidder
4	Financial Strength	(i)Historical Financial Performance: Submission of audited balance sheets, other financial statements acceptable to the Purchaser, for the last five [5] years to demonstrate the current soundness of the bidders financial position and its prospective long term profitability	Must meet requirement	Audited balance sheets for successive 5 years upto the current financial year.
5	Contract non-performance	(i)History of non-performing contracts: Non-performance of a contract should not occur within the last five (5) years prior to the deadline for application submission, based on all information on fully settled disputes or litigation. A fully settled dispute or litigation is one that has been resolved in accordance with the Dispute Resolution Mechanism under the respective contract, and where all appeal instances available to the bidder have been exhausted.	Must meet requirement	
6	Solvency	Liquid assets by credit facility of not less than amount Rs. 1crore (credit lines by letter of credit/solvency certificate from banks etc.)		Certificate from nationalized bank
7		List of M/C, T&P,I/C steel centering & shuttering, possessed by the OEM.		To submitted the required document
8	Experience	Similar Experience: The bidder should have successfully completed at least one single order of worth value 3 crores from State or Central Government Organizations. The bidder should have executed single order of 200 workstations The bidder should have executed single order of 500 chairs	Must meet requirement	
9	Certifications	OEM should Possess ISO:9001:2015, ISO 14000:2015, OHSAS18001:2007 ISO 50001:2011, Green Guard Certificate, BIFMA LEVEL 2 Certificate, Business Excellence Certificate.		Hard copy of doc to be submitted
10	Statutory doc	Should submit Valid PAN CARD, Service Tax certificate, Sales tax certificate		Hard copy of doc to be submitted

Chapter -3: Schedule of Requirement

Description	Quantity	Requirement
SAO/AO cabins	10*	Table with side drawer, units(10), executive chairs(10)
AAOs workstations	20*	Table with side drawer units(20), executive chairs(20)
Sr.Auditors/Auditors/ DEOs/Clerks/ workstations and	66*	Workstations (66), mobile drawer units(66)
Auditor Chairs&Visitor chairs	106*	Chairs(106)
Metallic keyboard trays and CPU trollies	96*	For supporting the utility of the computers and accessories
Compactors	80* (40 with shutters and 40 without shutters)	Compactors (mobile storage system) with metallic powder coated body in CRCA of 22 gauge, No. of adjustable shelves-4, load bearing capacity per shelf- 80 Kgs, body width-915mm, body depth-45mm and minimum height should be 2100mm. central locking in drive mechanism with wheel anti tilt and sound buffer pad.

(*) The Quantity mentioned above may vary.

Chapter -4: Specifications and allied technical details & chapter-5: Price Schedule

vide separate sheets enclosed

Chapter -6: Contract Form

vide separate sheets enclosed

Chapter -7: Other Standard Forms (Enclosed)

1. Covering Letter for submission of Bids and
 - a) Tech Bid format
 - b) Financial bid format

2. Annexure –I regarding basic information/bio-data of the bidder/firm
(to be attached to the technical bid)

3. Annexure –II regarding details of previous experience
(to be attached to the technical bid)

Sd/-
Deputy Director/Admn.

Chapter-4: Specifications and Allied Technical details

Name of the item	Particulars	Total Qty
Auditors Workstation	<p>PROVIDING & FIXING OF 1200W* 600D*1200H mm Linear Workstations. The main panel should be made of 52.4mm thick & the return panel to be 22.8mm thick. The 52.4 mm panel comprises of -2 nos. of vertical extrusions made of aluminium. Horizontal extrusions made of aluminium at every division of tile/block. Blocks made out of a composite construction of MDF and paper honeycomb. The main frame should consist of 2 no of intermediate blocks. 1 No of fabric magnetic/fabric tackable /white board tile above the intermediate block. Below the intermediate block 1 No of Bottom tiles - Plain metal to be provided. 1 number of fabricated bottom frame as a welded structure of steel components.</p> <p>The 22.8 mm panel comprises of - 2 nos. of vertical extrusions made of aluminium. Horizontal extrusions made of aluminium at every division of tile/block. 1 no. of end trim's cap made of aluminium die cast. These panels are supported on legs with levelers. The 22.8 mm panels are only to be used as 'Fin' panels to provide additional privacy and enclosure while maintaining similar elevations as the 52.4 mm panels. These panels have restricted finishes and no cable management ability.</p> <p>INTERMEDIATE BLOCKS to be of Construction: A block for 52.4 mm panel's thickness comprises of 38mm thick paper honeycomb, plus 3mm MDF on each sides and 0.6mm decorative laminate or fabric on both sides. Finish Blocks are available in decorative laminate and fabric finish. 22.8 mm panel blocks are available in fabric, metal, tackable (intermediate only) or laminate finish as well as whiteboard and glass finish. Connectivity: Connected to the vertical and horizontal extrusion of the panel. Types Bottom blocks for 22.8 mm panel's are available in fabric, metal, and laminate finish. Intermediate blocks for 22.8 mm panel's are available in fabric or laminate finish. Top blocks for 22.8 mm panel's are available in fabric, laminate, whiteboard, fabric magnetic, tackable and glass finishes.</p> <p>Bottom Frame is to be of L-channels made of 2mm thick CRCA steel (IS: 513), formed plates of 3mm thick HR steel (IS: 2062) & ERW steel tube of size 35x15x1.6mm thick in oval cross section (IS: 7138) welded together. Finish Coated with average 50 to 60 micron thickness of epoxy powder coating. Dimensions: 300 mm to 1800 mm Height - 256 mm Connectivity: Connected to the uprights. Connected to the panel leg. Construction Panel legs are fabricated by CO2 welded MS Tube of section 38 mm x 25 mm (IS: 7138 ERW Tube, 38 mm x 25 mm x 16bg) with the base plate of the MS plate of 35x22x5mm (IS: 2062, 5 mm HR) over which an M8 Leveler is fitted. Finish Coated with average 50 to 60 micron thickness of epoxy powder coating. Dimensions For 52.4 mm panel - 25 mm Thick For 22.8 mm panel - 20 mm Thick Connectivity: Connected to the bottom frame assembly.</p> <p>Leg Assembly to be fabricated by CO2 welded MS Tube of section 38mm x 25 mm (IS: 7138 ERW Tube, 38 mm x 25 mm x 16bg) with the base plate of the MS plate of 35x22x5mm (IS: 2062, 5 mm HR) over which an M8 Leveler is fitted. Finish Coated with average 50 to 60 micron thickness of epoxy powder coating. Connectivity: Connected to the bottom frame assembly. Connected to the work-top.</p> <p>Wire Management - Cable duct shall be made from 0.8 mm thick M.S. CRCA Grade D as per IS: 513 - 1994. It is constructed with two parts, one is body & another is cover. It holds the cables & gives</p>	66*

	<p>aesthetic appearance by covering all cables entry, which are moving upward to the panels. Size of Cable duct is 107mm W X 154 mm H X 21 mm D. Wires to be taken into the system through cable ducts from the junction boxes and it is carried upto the panels through concealed conduits inside the blocks.</p> <p>Work surface - Work top shall be mounted onto the partition panels for work stations by means of cantilever brackets made from 2.0 mm thick CRCA grade D steel as per IS:513-1994 duly pretreated and powder coated .The work surface shall be provided with circular (grommet) cut out of Dia.65mm as per the requirement, for passing of wires. These cut outs shall be provided with ABS covers. Work top shall be made of 25mm thick pre laminated particle board interior grade (As per IS: 12823). Bottom shall have a backing laminate of minimum 0.6mm thickness. All the edges of work surface shall be provided with machine pressed 2 mm thick PVC Edge band glued with hot melt EVA glue. Separately also quote rate per SFT for each specification of above in addition to compact rate so as to calculate the price even design /size is changed as per number and quantity.</p>	
AAO'S Workstation	<p>PROVIDING & FIXING OF 1500W* 1500D*1200H mm Penta Workstations. The main panel should be made of 52.4mm thick & the return panel to be 22.8mm thick. The 52.4 mm panel comprises of -2 nos. of vertical extrusions made of aluminium. Horizontal extrusions made of aluminium at every division of tile/block. Blocks made out of a composite construction of MDF and paper honeycomb. The main frame should consists of 2 no of intermediate blocks. 1 No of fabric magnetic/fabric tackable /white board tile above the intermediate block. Below the intermediate block 1 No of Bottom tiles - Plain metal to be provided. 1 number of fabricated bottom frame as a welded structure of steel components.</p> <p>The 22.8 mm panel comprises of - 2 nos. of vertical extrusions made of aluminium. Horizontal extrusions made of aluminium at every division of tile/block. 1 no. of end trim's cap made of aluminium die cast. These panels are supported on legs with levelers. The 22.8 mm panels are only to be used as 'Fin' panels to provide additional privacy and enclosure while maintaining similar elevations as the 52.4 mm panels. These panels have restricted finishes and no cable management ability.</p> <p>INTERMEDIATE BLOCKS to be of Construction: A block for 52.4 mm panel's thickness comprises of 38mm thick paper honeycomb, plus 3mm MDF on each sides and 0.6mm decorative laminate or fabric on both sides. Finish Blocks are available in decorative laminate and fabric finish. 22.8 mm panel blocks are available in fabric, metal, tackable (intermediate only) or laminate finish as well as whiteboard and glass finish. Connectivity: Connected to the vertical and horizontal extrusion of the panel. Types Bottom blocks for 22.8 mm panel's are available in fabric, metal, and laminate finish. Intermediate blocks for 22.8 mm panel's are available in fabric or laminate finish. Top blocks for 22.8 mm panel's are available in fabric, laminate, whiteboard, fabric magnetic, tackable and glass finishes.</p> <p>Bottom Frame is to be of L-channels made of 2mm thick CRCA steel (IS: 513), formed plates of 3mm thick HR steel (IS: 2062) & ERW steel tube of size 35x15x1.6mm thick in oval cross section (IS: 7138) welded together. Finish Coated with average 50 to 60 micron thickness of epoxy powder coating. Dimensions: 300 mm to 1800 mm Height - 256 mm Connectivity: Connected to the uprights. Connected to the panel leg. Construction Panel legs are fabricated by CO2 welded MS Tube of section 38 mm x 25 mm (IS: 7138 ERW Tube, 38 mm x 25 mm x 16bg) with the base plate of the MS plate</p>	20*

	<p>of 35x22x5mm (IS: 2062, 5 mm HR) over which an M8 Leveler is fitted. Finish Coated with average 50 to 60 micron thickness of epoxy powder coating. Dimensions For 52.4 mm panel - 25 mm Thick For 22.8 mm panel - 20 mm Thick Connectivity: Connected to the bottom frame assembly.</p> <p>Leg Assembly to be fabricated by CO2 welded MS Tube of section 38mm x 25 mm (IS: 7138 ERW Tube, 38 mm x 25 mm x 16bg) with the base plate of the MS plate of 35x22x5mm (IS: 2062, 5 mm HR) over which an M8 Leveler is fitted. Finish Coated with average 50 to 60 micron thickness of epoxy powder coating. Connectivity: Connected to the bottom frame assembly. Connected to the work-top.</p> <p>Wire Management - Cable duct shall be made from 0.8 mm thick M.S. CRCA Grade D as per IS: 513 - 1994. It is constructed with two parts, one is body & another is cover. It holds the cables & gives aesthetic appearance by covering all cables entry, which are moving upward to the panels. Size of Cable duct is 107mm W X 154 mm H X 21 mm D. Wires to be taken into the system through cable ducts from the junction boxes and it is carried upto the panels through concealed conduits inside the blocks.</p> <p>Work surface - Work top shall be mounted onto the partition panels for work stations by means of cantilever brackets made from 2.0 mm thick CRCA grade D steel as per IS:513-1994 duly pretreated and powder coated .The work surface shall be provided with circular (grommet) cut out of Dia.65mm as per the requirement, for passing of wires. These cut outs shall be provided with ABS covers. Work top shall be made of 25mm thick pre laminated particle board interior grade (As per IS: 12823). Bottom shall have a backing laminate of minimum 0.6mm thickness. All the edges of work surface shall be provided with machine pressed 2 mm thick PVC Edge band glued with hot melt EVA glue.</p>	
AO's Cabin Table's	<p>PROVIDING & FIXING OF CABIN TABLES with Extension Return Unit and Pedestal: Desk size shall be 1350 Width x 750 Depth x 750 Height. The Top shall be in white cedar and black and shall be 18 mm PLB with PVC lipping. The side panels shall be 18 mm thick PLT with PVC .The Modesty panel shall be 18 mm thick PLT. The Modesty panel shall be in a combination of black & white cedar.ERU size shall be 1200 Width x 450 Depth x 750 Height. The top of ERU shall be 18 mm thick PLT with PVC lipping. The feature of ERU shall be that is common for both LHS and RHS. The colour of ERU top shall be white cedar , side panels shall be in black and the Modesty panel shall be a combination of black & white colour. Pedestal size shall be 390Width*435Depth*529Height. The top is 18 mm thick PLB . The two drawer mobile pedestal is available in one size .The top and drawer fronts shall be in white cedar while the other components shall be in black.</p>	10*
Mobile pedestal Units for Workstations	<p>Pedestal: Dimension : 450W * 435D * 633 H</p> <p>The pedestal should be of construction 0.6mm thick (+- 0.07mm) CRCA for Body Shell, Tope Panel & Drawer front. 0.5mm thick (+- 0.05mm) CRCA for Drawer side- Bottom side-and drawer back. . 0.8mm thick (+- 0.08mm) CRCA for side stiffner. 1.2mm thick (+- 0.11mm) CRCA for Top/ Bottom Stiffner . Handles are made from ABS. The pedestal should be provided with roller bracket assembly to avoid tipping of pedestal. The pedestal should have cam lock assembly with C Bracket, Actuator Lever and Locking channel. Finish should be of Epoxy Polyester Powder Coating to thickness of 50 microns (+-10 microns)</p>	96*
ABS Key Board	Key board tray(Metallic/ ABS Keyboard fixed with Ebco telescopic	96*

Tray	channels with stationary flap	
CPU Trolley	CPU Trolley: Made with CRCA sheet 1.2 thickness bodies with 6nos stiffness and adjustable plates made in 1.6 thickness with four movable caster wheels 2 lock and 2 unlock with doom nut fixing with black powder coating with 50 to 60 microns.	96*
Auditors/Visitor Medium Executive chairs	The seat assembly shall be made up of 1.5 ±0.1cm. thick hot-pressed plywood measured as per QA method described in OCP-QLTA-P14-18 and shall be upholstered with fabric upholstery covers and moulded Polyurethane foam. The dimensions of seat shall be 45.0 cm. (W) x 50.5 cm. (D). The back assembly shall be made of powder coated (DFT 40-60 microns) tubular frame of dia 2.54 ±0.03cm. x 0.2±0.016cm thk. MS ERW tube designed with contoured lumbar support for extra comfort. The back shall be upholstered using Net fabric with high tenacity ployster mesh fabric. The dimensions of back shall be 46.0 cm (W) x 63.0 cm (H). The HR polyurethane foam shall be moulded with density =45+/-2 kg/m3 and hardness load 16 ± 2 kgf as per IS:7888 for 25% compression. The one-piece armrests shall be injection moulded nylon. The powder coated (DFT 40-60 microns) tubular frame is made of dia 2.54±0.03cm x 0.2 ±0.016cm.thk. M.S. ER.W. Tube. Overall Dimensions of Chair shall be Seat Height - 45.0cm, Height - 94.4cm, Width & Depth of Chair as measured from pedestal -Width-59.0 cm and Depth-65.0 cm. Chair should be with castors that are injection moulded in recycled compounded nylon having 5.0+/-0.1 cm wheel dia and have functions like 360 degree revolving, upright position locking and tilt tension adjustment and back tilting ratio of 1:3	106*
AAO Mid Back Chairs	The seat assembly shall be made up of 1.5 ±0.1cm. thick hot-pressed plywood measured as per QA method described in OCP-QLTA-P14-18 and shall be upholstered with fabric upholstery covers and moulded Polyurethane foam. The dimensions of seat shall be 45.0 cm. (W) x 50.5 cm. (D). The back assembly shall be made of powder coated (DFT 40-60 microns) tubular frame of dia 2.54 ±0.03cm. x 0.2±0.016cm thk. MS ERW tube designed with contoured lumbar support for extra comfort. The back shall be upholstered using Net fabric with high tenacity ployster mesh fabric. The dimensions of back shall be 46.0 cm (W) x 63.0 cm (H). The HR polyurethane foam shall be moulded with density =45+/-2 kg/m3 and hardness load 16 ± 2 kgf as per IS:7888 for 25% compression. The one-piece armrests shall be injection moulded nylon. The powder coated (DFT 40-60 microns) tubular frame is made of dia 2.54±0.03cm x 0.2 ±0.016cm.thk. M.S. ER.W. Tube. Overall Dimensions of Chair shall be Seat Height - 42.1-52.1cm, Height - 90.5 - 100.5cm, Width & Depth of Chair as measured from pedestal -Width-76.1 cm and Depth-76.1 cm. Chair should be with castors that are injection moulded in recycled compounded nylon having 5.0+/-0.1 cm wheel dia and have functions like 360 degree revolving, upright position locking and tilt tension adjustment and back tilting ratio of 1:3	20*
AO High Back Chairs	The seat assembly shall be made up of 1.5 ±0.1cm. thick hot-pressed plywood measured as per QA method described in OCP-QLTA-P14-18 and shall be upholstered with fabric upholstery covers and moulded Polyurethane foam. The dimensions of seat shall be 45.0 cm. (W) x 50.5 cm. (D). The back assembly shall be made of powder coated (DFT 40-60 microns) tubular frame of dia 2.54 ±0.03cm. x 0.2±0.016cm thk. MS ERW tube designed with contoured lumbar support for extra comfort. The back shall be upholstered using Net fabric with high tenacity ployster mesh fabric. The dimensions of back shall be 46.0 cm (W) x 63.0 cm (H). The HR polyurethane foam shall be moulded with density =45+/-2 kg/m3 and hardness load 16 ± 2 kgf as per IS:7888 for 25% compression. The one-piece	10*

	<p>armrests shall be injection moulded nylon. The powder coated (DFT 40-60 microns) tubular frame is made of dia 2.54±0.03cm x 0.2 ±0.016cm.thk. M.S. ER.W. Tube. Overall Dimensions of Chair shall be Seat Height - 42.1-52.1cm, Height - 99.7 - 109.7cm, Width & Depth of Chair as measured from pedestal -Width-76.1 cm and Depth-76.1 cm. Chair should be with castors that are injection moulded in recycled compounded nylon having 5.0+/-0.1 cm wheel dia and have functions like 360 degree revolving, upright position locking and tilt tension adjustment and back tilting ratio of 1:3</p>	
Compactors	<p>PROVIDING & FIXING OF OPTIMIZERS (915 mm W x 457mm D x 1980mm H) The shelf should be made of 0.8 thk CRCA steel conforming to IS: 513 Gr.D or DD. Its max load bearing capacity is 80 Kg uniformly distributed per shelf. Shelves should be mounted on support brackets & shelf level can be adjusted at approx. 25.4 pitches. There should be 4 adjustable shelves per body giving 5 loading levels. Under carriage should be made of a welded frame made of HR sheet 3.15 mm thk conforming to IS:10748 suitably fabricated to take the loads based on configuration. Sizes of Undercarriage: Single Static / Last – 915 x (no. of bays) (Width) X 457 / 381 (Depth) X 65 (Height) Twin Mobile - 915 x (no. of bays) (Width) X 915 / 762 (Depth) X 65 (Height). External Load carrying capacity per understructure - MANUAL TYPE - 600 Kg. Maximum DRIVE TYPE - 1200 Kg. The undercarriage, after pre-treatment, should be coated with final finish consisting of epoxy polyester powder coat of approved colour & shade with a Dry Film Thickness of minimum 40 microns. Manual Type Configuration Movement of units achieved by pushing or pulling Chrome plated ‘C’ handle fitted onto 1.6 mm thk plate (mounted on each double & single movable units) & rigidly fixed at suitable height on body side. Each movable undercarriage should have 4 nos. of antifriction ball bearings for rolling onto channels & 4 nos. of antifriction ball bearings for guiding between channels & ‘J’ section. Drive Type Configuration, movement of units is achieved mechanically through a PU Drive wheel and ‘Sprocket-Chain-Tensioner’ arrangement mounted rigidly onto body side. each movable undercarriage is provided with 2 Rollers on the shaft for driving, 2 antifriction ball bearing for rolling and 4 antifriction ball bearing for guiding between rail. A Centralized locking arrangement is provided through Locking Stiffener mounted onto back of Single Last unit so that it gets locked on channels when all the units are brought together. Each Drive type units should have Locking Knob near the Drive wheel for manual locking of individual units when a person is using those units. Knob shall be rotated to unlock position when units are to be moved. After the unit is moved, before entering into aisle for accessing, this knob shall be rotated to lock position. End stoppers are provided at the end of channels to prevent derailment. The nuts & bolts should be galvanized / blackodized / Zn Plated. Guide Channels should consists of ‘J’ section 2 mm thk HR sheet & 25 mm Square bright bar – both connected by screws. Prior to the embedding of the guide channels with the help of raul plug & screw, the ground has to be in properly levelled condition. Shutter may be</p>	80*

(*) The Quantity mentioned above may vary.

**OFFICE OF THE DIRECTOR GENERAL OF AUDIT (CENTRAL),
HYDERABAD**

**Submission of Bid for Supply & Installation of Modular furniture in the premises of
Director General of Audit (Central), Hyderabad**

Name of the Bidder:-.....

Address:

.....

.....

.....

Date of submission:

Note: the bid in sealed outer cover super scribed as ‘Bid for supply & installation of Modular Furniture in the premises of the Director General of Audit (Central), Hyderabad should contain the two separate covers arranged as follow

1. Sealed Inner cover super scribed as ‘Technical Bid’
2. Sealed Inner cover super scribed as ‘Financial Bid’

**O/o THE DIRECTOR GENERAL OF AUDIT (CENTRAL),
HYDERABAD**

TECHNICAL BID

TENDER FORM – 1 – TECHNICAL INFORMATION AND UNDERTAKING

Sub: Notice Inviting Tender from reputed firms for (i) “EXCUTING Modular furniture, Seating, Record management and Compactor Storage as per specifications mentioned in Annexure to Notice Inviting Tender.

1. Name of the Concern: _____

2. Nature of the Concern: _____

(i.e., Sole Proprietor or partnership firm or a Company or a Government Department or a Public Sector Organization)

3. Demand Draft/Bank Guarantee No. _____ Dated _____ Name of the Bank _____ (To be enclosed) for an amount of Rs. (Rupeesonly) towards Earnest Money Deposit drawn in favor of SAO/Bills, O/o the Director General of Audit (Central), Hyderabad.

4. Each page of Annexure must be signed and stamped and attached to this Bid.

5. Proposed date to execute supply order as per terms & conditions

6. State whether the supply & Installation work “to be executed will be of the same specifications as mentioned in Annexure to Notice Inviting Tender

7. List of important project/orders undertaken during the last Three years whose summary is enclosed (Summary may be enclosed on separate sheets for each work and comprise the subject/project; scope covered; time taken to complete the work, persons employed; fee charged; remarks/observations appreciation of the organization for whom the work was conducted; and any other information considered important by tenderer.)

8a. Details of similar nature of works of which at least one single order of not less than 1 crore during the last year.

(Purchase order / completion certification for the same to be enclosed)

8b. Annually Executed Similar works (For Last 3 Years) (Quantity and Total Value to be mentioned with relevant order copies and certificates):

1. Modular Workstations:

2. Record Management Compactor Storage system:

3. Seating

4. Officers Tables

9. Company profile (Brief details) And Production staff Details

10. Select list of Major Customers Preferably from Corporate/Government customers may be given on separate sheet.

11. Brief details of project personnel proposed to be deployed on the supply order may be given on a separate sheet (Indicating their names, qualifications, experience in the field)
12. List of machinery details
13. Recent Annual Report(s) of the concern to be enclosed, if enclosed state number and years
14. Turnover of the Company / firm (above 25 Crore) for previous financial years
15. Enclose copy of Bank Solvency certificate from nationalized bank with minimum Rs.2 crore of limit.
16. Copies of certificate of incorporation, GST Registration Certificate, TAN & IT certificate are to enclosed.
17. Enclose necessary certification copies.
18. Any other information important in the opinion of the tenderer.
19. the tenderer should also mention in the tender the list of their service centers, nearest location of their principal's support centre.

(Dated signature of the Tenderer with stamp of the firm)

UNDERTAKING

1. I/We undertake **that** I/We have carefully studied all the terms and conditions and understood the parameters of the proposed supply order of the O/o The Director General of Audit (Central), and shall abide by them.
2. I/We also undertake that I/We have understood and “Technical Specifications” for executing the work mentioned in Annexure and shall conduct the supply and installation strictly as per the Technical Specifications for executing the Order.
3. I/We further undertake that the information given in this tender are true and correct in all respect and we hold the responsibility for the same.
4. I/We also undertake that the items being supplied are in accordance with specifications given in the Annexure to the Notice Inviting Tender and I/We shall be responsible for rejection/cancellation of contract if the equipment are not found up to the mark or for civil/criminal Proceedings if the material supplied is found sub-standard.

Dated at:

(Dated signature of the Tenderer with stamp of the seal)

Annexure –I to be attached to the Technical bid

The bidder should satisfy him/her self of the minimum eligibility criteria before submission of the bid. The Director General reserves the right to reject any or all bids without assigning any reasons thereof.

S.No.	Particulars to be furnished by the bidder	
1	Name & Address of the firm	
2	PAN, TAN, GST & Service Tax Registration number etc.	
3	Type of organization & year of incorporation	
4	Correspondence address with contact persons name, telephone number, mobile number, Fax No., E-mail etc. (The company should have service facilities at Hyderabad)	
5	Turnover of the company. Please provide the details for the last 3 years (ending March 31,2009)	
6	Number of similar works (As indicated in terms & conditions of eligibility criteria) carried out details the last 3 years (Attach proof)	
7	Name & address of the client, organizations with details of contact person. Please arrange to provide following details: (Attach proof like copy of work order, performance & completion certificate etc.)	
8	Whether Annexure-II filled up with full particulars	
9	Other information the applicant might like to give in support of the application	

Place :

Signature of the authorized person & company seal.

Date:

Annexure –II to be attached to the Technical bid

List of work i.e., Supply & Installation of Modular Furniture completed during the last three years for Central Government/Public Sector Undertakings/Autonomous Bodies/Multinational Companies (as detailed in the conditions of the contract)

Sl. No.	Client name & Address	Description of work done and its location	Work Order Ref No. and Date	Contract Amount	Stipulated time of completion	Actual time of completion	Remarks

Note: Copy of the work order, completion and performance certificate should be enclosed for each work.

Place

Signature of the authorized person & company seal

Date:

NIT Information Sheet

Document Description	Modular furniture as depicted in Tender
Last date & time of submission of response to tender document	28.06.2018 at 3:00pm
Pre Bid Meeting	18.06.2018
Bid opening	29.06.2018 at 3:00pm
Validity of tender	Upto 31st March 2019
Cost of Tender Document (non-refundable)	Nil
Bid security/EMD	2% of Tender value
Name, Designation, Address and other details (For submission of response of tender document)	The Senior Audit officer(OE), O/o Director General of Audit(Central), AG Office, Hyderabad-500004.

Sd/-
Deputy Director (Admn.)